



Bruce Institute of Higher Learning **Policy Statement, 2006 - 2007**

Dear Parent(s),

Bruce Institute of Higher Learning (BIHL) is an advanced, Christian school that provides unique educational and social opportunities for traditional and home-educated children in grades K/3 – 12. Our mission is to provide academically enriching courses in a Christ-like, supportive atmosphere, and we are staffed by parents, volunteers, and mission-oriented teachers who are well-versed in accommodating each type of learning style to meet the needs of the local community. We recognize that parents are the primary educators of their children and that BIHL cannot take their place.

An annual registration fee of \$50 for the first child, \$30 for the second, and \$10 for each enrolled child thereafter, totaling no more than \$90 per family must be paid by mid-July, prior to the commencement of classes. Book must also be paid for by this date to ensure their receipt by the first day of school. For students interested in selling and/or purchasing used textbooks applicable for the upcoming school year, a used book fair will be held in mid-July also. Tuition may be paid weekly, bi-weekly, or monthly. Tuition paid after it's due date will incur a 10% late payment fee, and a \$30.00 fee for all payments made by checks returned due to insufficient funds.

We receive applications on a first come, first serve basis. Limited spots are available as we pride ourselves in our small teacher-student ratio. For this reason, it is possible that you will be placed on a waiting list. We also take advantage of the many resources available to our students in our community, which means that your child will attend various enrichment classes to reinforce and highlight the lessons learned in class. Parents must assume full responsibility for any Accident/Medical insurance needed to cover their child in the case of accidental injury or the like while he/she is attending BIHL, or any enrichment program and not hold BIHL or the complementary facility/program responsible in any manner for injury.

BIHL admits students of any race, color, national and ethnic origin to all the rights and privileges, programs, and activities made available to enrolled students. It does not discriminate on the basis of race, color, national or ethnic origin in administration of it's educational policies, admission procedures/policies, or tuition assistance, nor in hiring facilitators, tutors, or administrators.

Tuition ---Payments, Supplements, and Dollars for Scholars

Full tuition payments are due in accordance to the terms of your contract. We ask that you remain mindful of this, as your late payment has a serious effect on BIHL. We need timely payments to ensure timely payment of school bills, teacher's salaries, etc. and to maintain a good, comfortable business relationship between you the parent and BIHL. We understand that things happen from time to time, and ask that in this sense, you maintain open communication with the appropriate BIHL staff members. We hold all parent-child information in strictest confidence. Many parents desire a quality, homeschool education for their child, but often can't afford this option, but here at BIHL, we offer an full-tuition-payment discount, we have the Dollars for Scholars program in which people and organizations can make a tax-deductible donation towards the Susizett Colbert scholarship, a need-based scholarship which requires proof of need, and there is also tuition supplementation. These options must be discussed and put in place before the start of the school year. In the event of unforeseen circumstances, parents may also apply for these tuition discounts between quarters, keeping in mind that scholarship funds may be exhausted.

Conduct

The following rules have been established at BIHL in order to maintain an academically, morally, and socially healthy atmosphere for your children. These guidelines are non-negotiable and will be enforced by both teachers and administrators.

Dress Code:

- Bottom of shirt and top of pants must overlap, even when bending over.
- Shirt straps must be at least 2 inches wide.
- No skintight pants or shirts.
- Shirts should show no cleavage.
- No offensive language/symbolism on clothing.
- No mini-skirts.
- Shorts must be of modest length.

If there is a dispute, BIHL administrators maintain the right to have the final say about appropriate dress.

Behavior:

- No foul or borderline language allowed.
- No name-calling allowed.
- No hitting or other physical aggression allowed.
- Students are expected to show respect to teachers, other students, all parents, administrators, and resource persons.
- No electronic games, CD players, or toys of any kind are allowed unless permission granted by teacher.
- No cell-phones on in class.
- BIHL reserves the right to address any other behavior seen as disruptive and disrespectful.

Parents will not be called at every offence, but in extreme situations parents may be called. BIHL administration reserves the right to expel any student who doesn't adhere to BIHL rules. Students who maintain satisfactory conduct throughout the school year will be eligible to participate in an end-of-the-school-year party.

Homework Policy

Generally, your child will have homework nightly. On occasion, he/she may not, but BIHL encourages daily practice across all grade levels. We do expect homework to be completed as assigned. Late homework will incur a 10-point deduction for the first overdue day. If homework is not returned after the first late day, a zero grade will be recorded. Extenuating circumstances must be discussed with teachers initially as needed.

School Schedule---Calendar Set-up and Closings

BIHL is setup on a quarterly schedule, which basically means we have school year-round. Summer months (June and July) are enrichment months set aside for review and readiness for the upcoming grade. This is also the time set aside for testing out of grades and advancing to other grades if parents and BIHL teachers and administrators feel a child is mature and academically ready and capable. Parents have the option though to have their child on a semester schedule, with them on vacation during the aforementioned Summer months, but this option must be noted prior to the start of school, preferably in mid-July. Other school dates will remain the same. This option is possible because we are, in essence, a "homeschool" school, so Parents do play an active role in their child's educational career.

The Fall quarter begins the first Monday in August. The Spring quarter ends the last Friday in April. Mid-July is when annual registration fees and monies for books are due. This is also the time for our Used Book sale where parents may take advantage of selling and buying used books at a discounted price. Other important dates and closings are as follows:

- Martin Luther King's Day
- Good Friday

- Spring Break in April
- Memorial Day
- Independence Day
- School trip days
- Labor Day
- Thanksgiving, the day before and the day after---a miniature Fall break
- Winter Break --- December 23 (half day) – January 2 (or first Monday after New Year’s Day)

Adopt-A-School Sponsors

We have a wonderful group of adopt-a-school sponsors! They make it possible for us to have scholarship funds and they also help us acquire things for our students and our school. Currently, our adopt-a-school sponsors are The Music Room, 3 Sisters Catering, Pfaze Productions, and the many Plus One, Dollars for Scholars contributors.

BIHL PTA/Booster Club

We encourage all of our parents to take an active part of our PTA. Parents are their children’s primary teachers and showing a strong, sincere interest in your child’s education keeps them on fire for learning! We also want your voice to be heard by attending meetings and casting your vote on issues relating to your child’s education. We acknowledge the need for an impenetrable bond between the student’s home, church, and school families to raise kids to be fearless disciples of Christ, responsible family members, and positive, accountable members of society. The PTA is also one of our most successful fundraising organizations! We encourage you to pray and seek a committee to either coordinate or join that would best suit your gifts and talents!

Statement of Faith:

It is our Vision to be a school speaking with a viable and authoritative voice in education and to be an effective Christian school recognized as essential and contributing to the public good.

Our Vision will be reflected as Christian school students worldwide acquire wisdom, knowledge, and a biblical worldview as evidenced by a lifestyle of character, leadership, service, stewardship, and worship.

Specifically, young men and women, products of Christian schooling, will mature to loving God with all their heart, mind, and soul (Matthew 23:37); growing in wisdom and stature (Luke 2:52); living in the world as salt and light (Matthew 5:13-14); and giving sacrificially of themselves and their resources reflecting the essence and love of the Christ who lives and dwells within them (Romans 12:1).

We believe: . . .

- . . .the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God. (2 Timothy 3:16, 2 Peter 1:21).
- there is one God, eternally existent in three persons—Father, Son, and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30).
- in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, Hebrews 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His resurrection (John 11:25, 1 Corinthians 15:4), His ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11, Revelation 19:11).
- in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that we are justified on the single ground of faith in the shed blood of Christ and that only by God’s grace and through faith alone we are saved. (John 3:16–19, John 5:24, Romans 3:23, Romans 5:8–9, Ephesians 2:8–10, Titus 3:5)
- in the resurrection of both the saved and the lost—the saved to the resurrection of life, and the lost to the resurrection of condemnation. (John 5:28–29)
- in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9, 1 Corinthians 12:12–13, Galatians 3:26–28).
- in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a

godly life. (Romans 8:13–14, 1 Corinthians 3:16, 1 Corinthians 6:19–20, Ephesians 4:30, Ephesians 5:18).

We thank God for you and your family, and are thankful that you have blessed us with the opportunity to play such a major part in your child's life. We hope to get to know your family well and to help strengthen the bond between your child's home, church, and school family. We ask that you keep us in your prayers as well.