



**Bruce Institute of Higher Learning  
Service Agreement, 2009 - 2010**

**Annual Registration Fee:** \$50 for the first child, \$20 for the second, and \$10 for each enrolled child thereafter, totaling no more than \$90 per family must be paid by July 15<sup>th</sup>, prior to the commencement of classes.

**Scholarship Applications:** Scholarships and service agreements are available to offset the cost of enrollment. In order to be considered for one of these options, applications must be submitted by March 31, 2009. Please keep in mind that these are need-based scholarships, so simply submitting an application does not guarantee receipt of funds for assistance. Personal information will also be requested in order to determine eligibility.

**Tuition:** A \$250 tuition deposit must be made by July 17, 2009, in order to ensure your child's enrollment in school. This tuition deposit will be deducted from your total tuition due. This fee enables us to ensure timely receipt of each child's textbooks and supplies. Tuition may be paid in one lump sum, split into two payments, or split into 10 payments with the option to pay weekly, bi-weekly, or monthly. Tuition paid after it's due date will incur a 10% late payment fee, and a \$30.00 fee for all payments made by checks returned due to insufficient funds. Below is a list of all of the things that are included in your tuition payment(s). Tuition fees for homeschoolers wishing to enroll in a partial-school co /op program, the fees for classes are \$25 per day enrolled or \$10 per class enrolled.

- A.) Tuition    B.) School T-shirt and Sweatshirt    C.) Field Trips & Resource People
- D.) Textbooks    E.) Science Lab Fees    F.) School Supplies    G.) Art Supplies
- H.) Foreign Language Fees/Supplies    I.) Physical Education Fees (includes Bowling, Yoga, and Taekwondo)

**Early Childhood Education—Grades K-3 through K-5:**

<b>One Payment</b>	<b>Two Payments</b>	<b>Twelve Payments</b>
\$5,840.00 (\$5590)	\$5,985.00 (\$5735)	\$6,205.00 (\$5,995)
	\$2,992.50 due by 8/1/06 (\$2867)	12 monthly payments of \$620.50 due by the 1 <sup>st</sup> of each month. (\$599.50)
	\$2,992.50 due by 1/2/07 (\$2867)	Weekly payments of \$155.13 due each Friday. *Optional-You may pay bi-weekly also, of \$310.26. (\$149.88/weekly, \$299.75 bi-weekly)

**Primary – Grades First through Fifth:**

<b>One Payment</b>	<b>Two Payments</b>	<b>Twelve Payments</b>
\$5,990.00 (\$5740)	\$6,135.00 (\$5885)	\$6,500.00 (\$6250.00)
	\$3,067.50 due by 8/1/06 (\$2942.50)	12 monthly payments of \$650.00 due by the first of each month. (\$625.00)
	\$3,067.50 due by 1/2/07 (\$2942.50)	Weekly payments of \$162.50 due each Friday. *Optional-You may pay bi-weekly also, of \$325.00. (\$156.25, weekly; \$312.50, bi-weekly)

**Secondary – Grades Sixth through Eighth:**

<b>One Payment</b>	<b>Two Payments</b>	<b>Twelve Payments</b>
\$6,140.00 (\$5890)	\$6,235.00 (\$5985)	\$6,650.00 ( \$6400)
	\$3,142.50 due by 8/1/06 (\$2992.50)	12 monthly payments of \$665.00 due by the first of each month. (\$640.00)
	\$3,142.50 due by 1/2/07 (\$2992.50)	Weekly payments of \$166.25 due each Friday. *Optional-You may pay bi-weekly also, of \$332.50. (\$160, weekly; \$320, bi-weekly)

**Tertiary – Grades Ninth through Twelfth:**

<b>One Payment</b>	<b>Two Payments</b>	<b>Twelve Payments</b>
\$6,340.00 (\$6090)	\$6,485.00 (\$6235)	\$6850.00 (\$6600)
	\$3,242.50 due by 8/1/06 (\$3117.50)	12 monthly payments of \$685.00 due by the first of each month.
	\$3242.50 due by 1/2/07 (\$3117.50)	Weekly payments of \$171.25 due each Friday. *Optional-You may pay bi-weekly also, of \$342.50. (\$165, weekly; \$330, bi-weekly)

I/We \_\_\_\_\_ parents of \_\_\_\_\_ have agreed to pay our tuition in one / two / ten ( monthly / 40 weekly) payment(s) in the amount of \_\_\_\_\_.

\_\_\_\_\_ It is understood that monthly tuition is due the first of every month, and that any monies paid after this date is subject to a late payment penalty of 10%.

\_\_\_\_\_ It is understood that bi-weekly / weekly tuition is due on Fridays and that any monies received after this day is subject to a late payment penalty of 10%.

\_\_\_\_\_ It is further understood that repetitive late payment of tuition could lead to possible removal from Bruce Institute of Higher Learning until the balance is paid in full.

\_\_\_\_\_ It is also understood that payments made by a check that is returned due to insufficient funds will be due immediately and assessed a \$30 returned check fee, and that after 3 such checks, only payments made by cash, money order, or credit card will be accepted.

\_\_\_\_\_ It is understood that should changes to the agreed upon payment schedule need to be made, BIHL must be notified a month prior to the desired change and a new agreement completed and signed.

My signature below indicates my agreement with the following terms and conditions as well:

1.) I assume full responsibility for any Accident/Medical insurance needed to cover my child in the case of accidental injury or the like while my child is attending BIHL, or any enrichment program. I will not hold BIHL or the complementary facility/program responsible in any manner for injury.

I also give Bruce Institute of Higher Learning my permission to obtain emergency care for my child if needed, be it in the form of contacting emergency personnel by calling 911, administering first aid and/or CPR in the absence of emergency help and until emergency help arrives, and/or allowing an ambulance or providing transportation to the nearest emergency room or medical treatment facility./

2.) I will pay for any damages my child causes to BIHL or it's contents if the total is or exceeds \$10.00.

3.) I know and understand that I am responsible for purchasing my child's textbooks in mid-July prior to the start of the school year. I also am aware that I have the option if I so choose to sell them at any time after the end of the school year and also that a time has been set aside to sell books as well.

4.) I have received a copy of BIHL parent handbook/policy statement.

5.) I agree to play an active role in my child's education. I will sincerely attempt to attend meetings and be an active member of the PTA. I will also participate in school fundraisers as I can. If I do not attend PTA meetings I understand it is my responsibility to get the information I missed.

6.) I agree to pay my child's tuition on time according to the payment schedule and that if I do not, and legal mediation is necessary to collect any past due tuition or fees, I will be responsible for all court and legal fees incurred on behalf of BIHL.

7.) I promise not to lie or forge documents to receive a need-based scholarship for my child. If my scholarship is not a full scholarship, I know that tuition is still due according to the payment schedule and that late payment fees will be added in the amount of the full tuition amount, not the amount minus scholarship funds.

8.) I will adamantly abide by the terms of my tuition waiver agreement if I qualify for this option. I understand that this is not a scholarship and that tuition is still due according to the payment schedule and that late payment fees will be added in the amount of the full tuition amount, not the amount minus tuition waiver.

9.) I will NOT abuse the Dollars for Scholars Program in any way.

10.) I will abide by these and any other rules and guidelines established by BIHL in the future.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness's Signature \_\_\_\_\_ Date \_\_\_\_\_