



Bruce Institute of Higher Learning
P.O. Box 771435
Memphis, TN 38177 - 1435
901-590-2485, phone 901-590-2489, fax
www.bihlwarriors.com

"Study to show thyself approved unto God." 2 Timothy 2:15

Satellite School / Campus Application

Application Type: ___ **Early Education** ___ **EE – 12** ___ **K – 12**

Contact Information:

School Name _____

Mailing Address _____

Physical Address _____
_ same as _____
physical _____
address _____

Phone _____ Fax _____

Year Founded _____

Email Address _____

Website Address _____

Early Ed Program

Early Ed Program Name _____
(if different from school name)

Early Ed Program Phone _____

Early Ed Program Fax _____

Leadership

Administrator	_____	_____	_____
	Name	Title	Email
Principal 1	_____	_____	_____
	Name	Title	Email
Principal 2	_____	_____	_____
	Name	Title	Email
Early Ed Director	_____	_____	_____
	Name	Title	Email
EE Director 2	_____	_____	_____
	Name	Title	Email
PTO/PTA/PTSO	_____	_____	_____
President	Name	Title	Email

Full and Part-Time Early Ed Teacher Count _____
Full and Part-Time Elementary Teacher Count _____
Full and Part-Time Secondary Teacher Count _____
Total Teacher Count _____

Student Enrollment

EE 0 – 1 Yr. _____	5 th Grade _____	Junior High Grade Levels _____	Totals
EE 1 – 2 Yr. _____	6 th Grade _____	_____ 6 – 7	EE _____
EE 3 – 4 Yr. _____	7 th Grade _____	_____ 6 - 8	Elementary _____
Kindergarten _____	8 th Grade _____	_____ 6 - 9	Junior High _____
1 st Grade _____	9 th Grade _____	_____ 7 - 8	Senior High _____
2 nd Grade _____	10 th Grade _____	_____ 7 – 9	Enrollment
3 rd Grade _____	11 th Grade _____		Total _____
4 th Grade _____	12 th Grade _____		

Enrollment by Ethnicity

Enter as a percentage of total student enrollment

African _____ % Asian _____ % Hispanic _____ % Native _____ %
African American _____ % Caucasian (White) _____ % Native American _____ % Other _____ %

Enrollment by Service

Boarding School _____ Distance Learning Division _____ Traditional Classroom _____
Home School Division _____ Before and after School Programs _____
Programs for Special Needs _____ Other _____

Individual Memberships

(Optional)

For IACEE, IACSA, and IACSB, enter the numbers of members on the indicative line and then list the full names and email addresses of those members on the lines below.

IACEE _____ # of individuals, \$30 each
(International Association of
Christian Early Educators)

IACSA & B _____ # of individuals, \$75 each
(International Association of
Christian School Administrators
and Board Members)

Legal Information

1. Has the school had an employment related claim for damages or employment related lawsuit (including any arbitration, state civil rights proceeding, administrative proceeding or EEOC investigation or lawsuit) within the last three years? If so, briefly explain each.
_____ yes (please explain) _____ no

2. Has the school had a student related claim for damages or student related lawsuit within the last three years? If so, briefly explain.
_____ yes (please explain) _____ no

3. Is the school aware of any past or present situation that could result in any claim being made against the school by any past or present school employee or student? If so, please explain.
_____ yes (please explain) _____ no

4. Does the school have a written contract for employees? If so, please indicate which employees.
_____ yes (please explain) _____ no

5. Does the school have a mandatory Christian conciliation/arbitration clause in employment contract?
_____ yes _____ no

6. Does the school have an employee handbook?
_____ yes _____ no

Payment Method

_____ Check # _____ Credit Card

Credit Card Type V, M, D, AE

Card Number _____

CSC Number _____

Name on Card _____

Expiration Date _____

Deferred Billing? ____ Yes, I am paying by credit card and wish to defer half of my membership fees
(school fee + student fee + \$20 lc fee + \$30 deferred billing fee).

FEES:

School Fee: \$75.00

Student Fees: 0 – 23 students, \$230.00, thereafter \$10 X total enrollment

Association Fees: \$30 IACEE

\$75 IACS&B

License Consulting Fee: \$20.00